

**PENNSYLVANIA AVIATION ADVISORY COMMITTEE**

**December 10, 2020 (SKYPE) MEETING AGENDA**

**10:00 AM – 12:00 PM**

**(Skype Meeting Dial-in Information)**

**+1 267-332-8737**

**Conference ID: 308250820#**

- A. CALL TO ORDER / INTRODUCTIONS – Robert Shaffer, Chairperson
- B. ROLL CALL OF MEMBERS – Mark Murawski, Secretary
- C. APPROVAL OF SEPTEMBER 10, 2020 MEETING MINUTES – Chairperson Shaffer
- D. PENNDOT BUREAU OF AVIATION UPDATE – Anthony McCloskey, BOA Director
- E. AAC CANDIDATE MEMBERS QUESTION/ANSWER SESSION – Chairperson Shaffer
  - Ms. Olanipekun-Lewis
  - Mr. Ali
- F. REAL ID SUB-COMMITTEE UPDATE – Nolan Ritchie
- G. PA ACT 52 SUB-COMMITTEE UPDATE – David Eberly
- H. UNIFORM CONSTRUCTION CODE SUBCOMMITTEE UPDATE – Ed Lozano
- I. AAC OPERATING PROCEDURES SUB-COMMITTEE UPDATE – Mark Murawski
- J. COVID-19 AVIATION IMPACTS GENERAL DISCUSSION - Chairperson Shaffer/Group
- K. REPORT OF COORDINATION SESSION WITH AVIATION COUNCIL OF PA- Ed Lozano
- L. AAC PRIORITY FOCUS AREAS ADVANCEMENT – Chairperson Shaffer
- M. OLD BUSINESS – Chairperson Shaffer
- N. NEW BUSINESS – Chairperson Shaffer
- O. NEXT MEETING DATE – Chairperson Shaffer
- P. ADJOURNMENT – Chairperson Shaffer

*NOTE: Due to Covid-19, it is unknown when In Person AAC Meetings will occur*

**PA AVIATION ADVISORY COMMITTEE**  
**SEPTEMBER 10, 2020 (SKYPE) MEETING MINUTES**

**SKYPE MEETING ATTENDEES:**

Robert Shaffer, Chairperson  
Ed Lozano, Vice-Chairperson  
Mark Murawski, Secretary  
Anthony McCloskey, Director, PennDOT Bureau of Aviation  
Nolan Richie  
Josiah Shelly  
Meredith Biggica  
Kyle Wagonseller  
Carl Beardsley  
Jon Mininger  
Gary Hudson  
Carl Adkins  
Keith Brune  
BJ Teichman  
Michael Ruane  
Chuck Brewer  
Brian Phillips  
Andrew Allen  
Debbie Bowman  
Fran Strouse  
Mindi Klinger

**CALL TO ORDER / ROLL CALL**

Chairperson Shaffer called the SKYPE meeting to order at 10:02 AM in lieu of a regular in person meeting due to the COVID-19 pandemic. A roll call of Committee voting members was performed by Secretary Murawski. A voting quorum was established.

**NEW MEMBER INTRODUCTION**

Chairperson Shaffer introduced our newly appointed member Mr. Andrew Allen who will represent Aviation Manufacturing interests on the AAC. Mr. Allen expressed his enthusiasm in joining the AAC and noted he is a licensed pilot and currently owns and operates Alpha Three Aviation, a FAR 135 Air Taxi charter operation located at the Butler County Airport. Mr. Allen's background includes a wide range of industry experience, including airline, corporate and general aviation; maintenance and inspection; flight instruction and business and airport operations. He is a member of EAA, AOPA and NBAA.

Chairperson Shaffer also briefed the committee on the status of the two remaining AAC vacant seats representing air cargo and the general public. Recently, he has received interest from four interested parties to fill these seats. Letters of interest are being received from the candidates and invitations to participate in the next AAC meeting in December will be issued. The AAC can then formulate recommendations to the Governor as per his request. The four candidates expressing interest in an appointment to the AAC include Scott Foose, Tes Ali, Sade Olanipekun-Lewis and David Heaton.

#### **APPROVAL OF MINUTES**

Mr. Lozano motioned to approve the June 11, 2020 PA Aviation Advisory Committee meeting minutes which was seconded by Mr. Brewer and unanimously approved.

#### **PENNDOT BUREAU OF AVIATION UPDATE**

PennDOT Bureau of Aviation, (BOA) Director Anthony McCloskey gave the BOA Report. Mr. McCloskey noted that BOA employees are currently working from home due to the COVID-19 pandemic. Safety inspections were resumed in May and are currently being performed. Since mid-March, 90 grants have been approved and 450 Requests for Reimbursements (RFR's) have been processed. CARES Act funding grant agreements have also been approved and other Block Grants have been executed so the BOA staff is working hard to keep the aviation funds flowing to the PA airports during this health crisis. In addition, Mr. McCloskey informed the committee that the PA Aviation Economic Impact Study Update will kick-off this fall.

#### **REAL ID SUB-COMMITTEE UPDATE**

Subcommittee Chairperson Nolan Ritchie noted that due to COVID-19, PennDOT suspended issuance of REAL ID's and a one year time extension until October, 2021 was issued for customers to obtain their REAL ID to board commercial flights. The Subcommittee will be working with Mr. McCloskey to communicate with PennDOT Deputy Secretary Kurt Myers to help implement the AAC report recommendations with the advertising / marketing initiatives noted in the report as high on our priority list. Mr. Brune, Mr. Monzo and Mr. Beardsley will join Mr. Ritchie in future quarterly subcommittee meetings. **(UPDATE: PennDOT has since announced that REAL ID's are now being re-issued).**

#### **PA ACT 52 SUB-COMMITTEE UPDATE**

Since Subcommittee Chairperson Mr. David Eberly was absent, no report was provided.

## **UNIFORM CONSTRUCTION CODE UPDATE**

Mr. Jon Mininger assisted by Mr. Fran Strouse of L. Robert Kimball consultants provided background regarding the Uniform Construction Code, (UCC) aviation impacts which are mainly focused on construction of single small T-Hangars under 12,000 square feet that is typically the size of most T-hangars. Stormwater requirements add additional impacts as well that can lead to escalating hangar construction costs that some general aviation airports are finding too costly. Mr. Mininger and Mr. Strouse then gave very detailed explanations of code requirements that are in some cases making it uneconomical to construct these small T hangars in certain locations, including the 2015 reclassifications of such hangars to the moderate hazard storage grouping that has implications for addressing fire protection such as adding sprinklers, water lines or water storage tanks to the overall project cost. Mr. Lozano expressed interest in examining whether this is a systemic problem across PA or is only concentrated in certain regions. Chairperson Shaffer then indicated the best way to address Mr. Lozano's question is for the AAC to form a UCC/Hangar subcommittee to be Chaired by Mr. Lozano and consisting of Mr. Mininger, Mr. Strouse and others interested in the issue to help determine if this has statewide impacts or is more confined to the eastern part of the state where more examples of problems have been cited. Therefore, the sub-committee will determine the extent of the problem, what are the main drivers, what can be done to overcome or mitigate the problem and formulate next steps to implement solutions. Coordination with general aviation administrators and users pertaining to the economic challenges of hangar construction should be pursued by the subcommittee. The sub-committee will report back its progress to the AAC at future meetings. **(UPDATE: Since the meeting, Mr. Allen has been added to this subcommittee.)**

## **AAC OPERATING PROCEDURES SUBCOMMITTEE UPDATE**

Mr. Murawski informed the Committee that he has drafted set of AAC operating procedures for subcommittee review and comment. These operating procedures will allow the AAC to move forward with the bylaws changes desired without officially amending the bylaws that would require legislative approvals that are likely to slow the process. Mr. Murawski also identified some other improvements needed to the functioning of the AAC which are addressed in the draft document. It is envisioned that the Subcommittee will complete its work on the operating procedures for approval by the full AAC at the December regular meeting.

## **COVID-19 AVIATION IMPACTS GENERAL DISCUSSION**

Limited discussion occurred on this topic. Airlines have certainly been impacted by COVID-19 financially with major reductions in passengers flying for both business and leisure travel. Another round of federal economic stimulus approved by Congress would certainly help the situation, however bipartisan talks are slow and little agreement on the size and scope of the overall stimulus package has been achieved to date. Consequently, the airlines are focused on hub to hub service operations with smaller service areas being significantly reduced or in some cases eliminated. Mr. Murawski offered one local example where American Airlines just announced new daily direct service between Williamsport and Charlotte in late August and then yesterday announced a suspension of this service from October to November unless the CARES Act is extended. Airline employee layoffs are also likely to occur by the end of September. Mr. McCloskey also noted that he anticipates revenue from the aviation fuels tax will likely be lower but will have a better feel for the actual reduction when the figures are released from the PA Department of Revenue.

## **AAC PRIORITY FOCUS AREAS ADVANCEMENT**

Discussion again concentrated on labor shortage issues, growing and sustaining aviation jobs and the need to recruit new people while recognizing aviation competes with other non-aviation businesses in recruitment to secure qualified people to fill these jobs and pay is often an issue. Mr. Lozano inquired whether there is general buy-in that these are AAC priority focus areas for further study and Mr. Murawski added that if they are perhaps an AAC subcommittee should be formed to do the work to determine resources needed and desired outcomes so we may brief our legislators in a timely manner. Chairperson Shaffer asked who would be interested in volunteering to serve on the subcommittee but no members responded.

## **OLD BUSINESS**

There was no old business to report.

## **NEW BUSINESS**

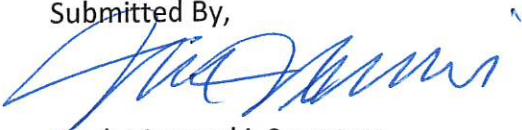
There was no new business to report.

## **NEXT MEETING DATE**

Chairperson Shaffer noted the next meeting is scheduled for December 10, 2020. The COVID situation will determine whether the meeting will be held remotely or in person.

With no further business to conduct, Chairperson Shaffer adjourned the meeting at 11:17 AM.

Submitted By,



Mark Murawski, Secretary

**FOLASADE A. OLANIPEKUN-LEWIS**

SADE.OLANIPEKUN@GMAIL.COM | WWW.LINKEDIN.COM/IN/FOLASADE | 215-601-6900

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**SUMMARY OF QUALIFICATIONS**

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Highly organized and trusted professional with over 20 years record of success and accomplishment in management, finance and administration; strong leader of large workforces and constituencies with varied objectives; and effective communication and interpersonal skills utilized in various mediums among diverse audiences.

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**RELEVANT EXPERIENCE & ACCOMPLISHMENTS**

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**AMERICAN AIRLINES, Philadelphia PA**

*Regional Director, Government and Airport Affairs*

**February 2018 – Present**

Responsible for directing and coordinating all political, governmental, and community strategies to support the company's business goals on a state and local basis including developing and implementing the organization's political engagement strategy with state and local elected officials, regulatory agencies and key policymakers. Additional responsibilities include developing airport affairs strategies and managing properties at PHL, DCA and IAD by representing the company's corporate interests in dealings with airports, other airlines properties representatives, and industry consultants in relation to obtaining appropriate facilities for American's operations. This includes negotiating/administering on and off airport leases, monitoring airport operating budgets, passenger facility charges, miscellaneous airport fees and capital improvement plans.

**CITY OF PHILADELPHIA, Philadelphia PA**

*Chief Administrative Officer – Philadelphia International Airport*

**January 2016 – January 2018**

Reported directly to the Chief Executive Officer (CEO) of the Philadelphia International Airport and Northeast Philadelphia Airport and was responsible for planning, organizing, leading and directing administrative functions of the Division of Aviation (DOA), including Community Engagement, Marketing & Public Affairs, Business Diversity, Information Technology, Image, Strategy, and Government Affairs. Provided leadership to the organization, ensuring that functions were properly organized, staffed, developed, motivated and compensated. Served as business partner and counsel to the CEO and other organization leaders and key stakeholders; advanced ideas and initiatives designed to advance the Airport's overall mission and acted for the Airport CEO during her absence.

*Chief Financial Officer – Office of the City Council President*

**February 2012 – January 2016**

Was responsible for providing a wide variety of financial and programmatic support to the Council President and members of his body, including fiscal oversight of the office's \$15.5 million annual operating budget; facilitating the councilmanic annual review of the City of Philadelphia combined \$6.2 billion operating and capital budgets, including the six-year capital program and five year financial plan. Provided executive project oversight focusing on initiatives that reflected the council body's initiatives.

*Deputy Commerce Director – Department of Commerce*

**September 2008 – February 2012**

Was responsible for managing the department's daily operations including areas of finance, administration, human resources, fleet, and property management; and coordinated management and budget activity among the ten agencies, commissions and quasi-governmental entities that report to the Deputy Mayor for Planning & Economic Development.

*City Treasurer – Office of the City Treasurer*

**April 2000 – January 2002**

Was responsible for managing the issuance of over \$1.2 billion in debt instruments for the City of Philadelphia, its component units, agencies and independent authorities; and oversaw the investment and payment of over \$2.5 billion in cash receipts and other funds of the City and certain independent agencies.

**THE UNIVERSITY OF PENNSYLVANIA, Philadelphia, PA****Adjunct Instructor – Fels Institute of Government****Fall 2007 – Present**

Teach *Critical Issues in Public Finance* that considers contemporary issues affecting the fiscal state of local governments and the policies/initiatives seeking to address such including privatization/public private partnerships; reformation of municipal pensions; and tax policies aimed at promoting economic growth.

**THE SCHOOL DISTRICT OF PHILADELPHIA, Philadelphia, PA****Chief Financial Officer – Office of the Chief Financial Officer****May 2005 – June 2007**

Administered the \$2.0 billion operating budget and oversaw the day-to-day operations of the School District's financial and management services, and business units including, management and budget, comptroller, payroll, risk management/workers' compensation, audit services, general accounting and accounts payable, and the treasury.

**CITY OF BIRMINGHAM, Birmingham, AL****Director of Finance – Office of the Director of Finance****January 2002 – February 2005**

Served as Chief Finance Officer for the largest city in Alabama and oversaw 115 employees who performed government finance related functions in five divisions - general accounting, budget, purchasing, treasury, and tax & licenses. Created and administered the City's annual \$300 million operating budget, invested cash reserves, executed capital financings, collected all taxes, licenses, fees and other revenue due the City; served as treasurer to multiple city managed pension funds.

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**EDUCATION**


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**Master of Government Administration (MGA)**

December 1996

University of Pennsylvania, Fels School of Government, Philadelphia, PA

**Juris Doctor (JD)**

May 1992

Temple University, Beasley School of Law, Philadelphia, PA

**Bachelor of Arts (BA), Economics**

December 1988

Graduate Center, City University of New York (CUNY), New York, NY

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**PROFESSIONAL & CIVIC ACTIVITIES**


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September 2006- Present

Board Member, The Behavioral Wellness Center at Girard (Former Girard Medical Center/NPHS)

September 2016 - Present

Board of Trustees &amp; Treasurer (June 2017) Free Library of Philadelphia, Philadelphia, PA

September 2016 - Present

Board Member &amp; Treasurer, Philadelphia Water Rate Board (mayoral appointee), Philadelphia, PA

October 2018- Present

Board Member, LEADERSHIP Philadelphia

## Biography

### Folasade (Sade) A. Olanipekun-Lewis



**Folasade (Sade) A. Olanipekun-Lewis** is the Regional Director for Government and Airport Affairs with American Airlines. In this role she is responsible for directing and coordinating all political, governmental, and community strategies to support the company's business goals on a state and local basis including developing and implementing the organization's political engagement strategy. Ms. Olanipekun-Lewis is also responsible for developing airport affairs strategies and managing properties at PHL by representing the company's corporate interests in dealings with airports, other airlines properties representatives, and industry consultants to obtain appropriate facilities for American's operations. She is directly involved in negotiating/administering on and off airport leases, monitoring airport operating budgets, passenger facility charges, miscellaneous airport fees and capital improvement plans. Ms. Olanipekun-Lewis also chairs the local airline consortium, PhiliTec, which is responsible for carrying out certain functions to support member airline's operations.

Prior her current role, Ms. Olanipekun-Lewis served as Chief Administrative Officer for the Philadelphia International Airport where she was responsible for planning, organizing, leading and directing administrative functions, which include Marketing & Public Affairs, Business Diversity, Strategy, Community Engagement, and Government Affairs. She provided strategic organizational leadership and served as business partner and counselor to the CEO and key stakeholders that sought to advance the Airport's overall mission. She also acted for the CEO during her absence.

Previously, she served as the Chief Financial Officer for City of Philadelphia, City Council President, Darrell L. Clarke and was responsible for providing a wide variety of financial and programmatic support to the Council President and members of the legislative body, including facilitating the councilmanic annual review of the City of Philadelphia operating and capital budgets and five-year plan. She also provided executive project oversight on councilmanic initiatives and special projects covering a broad range of municipal activities, including a proposed divestiture of the city owned utility, Philadelphia Gas Works; and Aviation five year capital enhancement program (CEP).

Ms. Olanipekun-Lewis also served as Deputy Commerce Director for Finance and Administration for the City of Philadelphia where she was responsible for managing daily operations including finance, contract and program monitoring, human resources, and information technology services; and developing and implementing a project management system for the city's economic development agencies and commissions, which reported to the Deputy Mayor for Planning & Economic Development.

Prior experiences included serving as the Chief Financial Officer for the School District of Philadelphia where she oversaw a \$1.9 billion budget. Prior to this, she was Director of Finance for the City of Birmingham, Alabama where she administered the City's combined \$580 million operating and capital budgets, and served as treasurer to numerous city agencies and boards, including the city's \$900 million Retirement and Relief Pension System. Ms. Olanipekun-Lewis also was the City Treasurer for the City of Philadelphia where she was responsible for managing and



investing about \$2 billion of city cash reserves; and issuing bonds and other various financial instruments over \$2 billion on behalf of the city and its related agencies and authorities. Ms. Olanipekun-Lewis also served as Director of Finance for the Philadelphia Parking Authority where she managed a \$100 million operating budget.

Ms. Olanipekun-Lewis teaches a graduate level course, *Critical Issues in Public Finance* at the University of Pennsylvania, Fels School of Government, which considers contemporary issues affecting the fiscal state of local governments and the policies/initiatives that seek to address such including privatization/public private partnerships; municipal pension reform; and tax policies aimed at promoting economic growth.

Ms. Olanipekun-Lewis completed secondary school in Nigeria, West Africa; obtained an undergraduate degree in Economics from the Graduate Center, City University of New York, CUNY BA Program; a Juris Doctor degree from Temple University Beasley School of Law; and a Master degree in Government Administration from the University of Pennsylvania, Fels School of Government.

Ms. Olanipekun-Lewis lives in the Northwest section of Philadelphia with her daughter, Adeyemi.

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**Tesfaye 'Tes' Ali**

West Chester, PA 19380  
(215) 280-2646  
tesfaye.s.ali@gmail.com

August 29th, 2020

**To Whom It May Concern**

Pennsylvania Aviation Advisory Committee to the Governor  
Harrisburg, Pennsylvania

Thank you for taking the time to consider my resume and cover letter. I started working with Gary Hudson and the Chester County Airport as an eager aviation management intern. Under Mr. Hudson's dedicated mentorship I learned and grew quickly while undertaking technology based projects including a full website rebuild. I came back to CCA from November 2019 until March 2020 to further hone my airport operational knowledge. In that time, the airport trusted me to represent us at this committee's March 2020 meeting, where I discovered new insights and knowledge opportunities.

It has been an honor to serve as Chester County Airports occasional representative to this committee over the last year. I have learned so much in such a short time. From listening and engaging during this committee's great meetings to the Economic Impact Survey and other projects I've been asked to assist with. This group of aviation leaders has shown that Pennsylvania is an economic powerhouse and I look forward to what achievements are on our horizon and what challenges we rise to solve.

I believe I can continue to contribute and learn immensely under Pennsylvania's AAC to the Governor. If given the opportunity to sit on this board, I look forward to bringing a technology-driven, problem solving, get it done mentality to the table. Thank you again for your time.

With the Utmost Respect,

**Tesfaye Ali**

Tesfaye "Tes" Ali

178 Stirling Court, West Chester, PA 19380

(215)280-2646

tesfaye.s.ali@gmail.com

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### Summary

- Aviation management experience and expert UAV risk management subject matter knowledge.
- A good perception of international markets, business practices, and trade regulations.
- Strong marketing and customer relations background.
- Ability to: grasp new concepts quickly, work well under pressure, and communicate ideas clearly and effectively to colleagues and team members.
- Good knowledge of multiple business software packages: Applied TAM, Word, Excel, PowerPoint, OneNote, and Outlook etc.

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### Education

**B.A. Degree in International Business Management**

*Temple University, Philadelphia, PA*

With focus in Risk Management & Insurance

*Graduated*

*May 2014*

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### Work History

**Airport Management Intern, Chester County/ G.O. Carlson Airport**

*11/16 - 01/19*

- Worked as a Aviation Management Intern under the direct supervision of Gary H., Airport Manager and the CCAAA Board of Directors.
- Garnered a unique set of airport & aviation management related experiences through shadowing and direct immersion.
- Designed, completed, and published a website in WordPress for the Chester County Airport. It can be viewed at [www.chestercountyairport.com](http://www.chestercountyairport.com)
- Created a Risk Management Review Outline and Analysis.

**Founder and CEO, TAG Aerials**

*2014 - Present*

- Launched a small enterprise deeply ingrained in the drone marketplace and grew a network of industry professionals globally
- Expanded marketing footprint to regional and international work encompassing clients across many backgrounds and business profiles.
- Developed, coached, and lead a team of media, and UAV professionals. Brief body of work can be seen at [www.vimeo.com/tagaerials](http://www.vimeo.com/tagaerials)

**Aviation/UAV Producer-in-training, Brown and Brown**

6/14 - 3/15

- Assisted the marketing department in the securing and negotiation of quotations and the placement of coverage with appropriate insurance carriers.
- Provided continuous professional advice, guidance and suggestions for improving the insurance and risk management programs of agency clients and prospective clients.
- Participated in the agency effort to develop and maintain strong company relationships through positive contacts with company executives and decision makers.

○ Exams

- Passed: Pennsylvania Property & Casualty Insurance Producer
- Passed: AAI 81

**Park and Operations Consultant, OXCC Adventure Park inc.**

09/10 - 12/13

- Worked directly with CEO to ensure the successful growth and expansion of current market share.
- Developed new safety protocols to mitigate potential injuries of customers and staff.
- Played key role in preparing and implementing a successful rezoning proposal to preserve critical operating permits and securing future continuation rights.
- Served as customer relations liaison as well as customer service trainer.
- Negotiated various vendor contracts and developed sponsorship guidelines to foster the growth of home teams and local university clubs.

**Package Handler, UPS Inc.**

01/06 - 03/13

- Loaded tractor-trailers with customer packages safely and efficiently.
- Acted as chair of Twilight Shift Safety Committee, to expose current safety concerns and cultivate solutions along with management.
- Helped to re-develop a strong family-like team atmosphere among fellow employees in my respective sector.

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**MEMBERSHIPS AND AFFILIATIONS**

- Member, Gamma Iota Sigma Inc. – Sigma Chapter
- Member, Temple University International Business Association
- Member and Treasurer, Temple University National Paintball Team
- Boy Scouts of America, Troop 65, Exton, PA
- Member, Ethiopian Community Center of Greater Philadelphia

**REFERENCES**

Attached Letters of Recommendation



**Chester County Area  
Airport Authority**

To Whom It May Concern:

It gives me great pleasure in offering a letter of recommendation for Tesfaye 'Tes' Ali, as my dedicated Intern under the Chester County Area Airport Authority ("Authority"). Mr. Ali came on board in late November of 2016 and has since spent a minimum of 4 hours every week learning, developing, and contributing his ideas to certain projects at the Chester County G.O. Carlson Airport (MQS) under my aviation management guidance.

Mr. Ali has quickly harnessed a broad knowledge base regarding airport operations and management through both in person discussions as well as hands on lessons. Some of these learning opportunities have included, but are not limited to: both daytime and nighttime airfield inspections, an overview of State and Federal Aviation grant complexities, and aviation events planning.

I understand he has also donated his time and energy as the Marketing Director for MQS's Tenant Association's annual Fall Flying Festival. This event is free to the public, and allows thousands of Chester County residents of all ages, the chance to strengthen their connection with aviation and the community at large.

Mr. Ali's drive and leadership has quickly made him an invaluable resource to the Authority and MQS. In his volunteered time, both here and on his own, Mr. Ali has developed a beautiful new airport website from the ground up, as well as a showcase video, that we look forward to launching in the near future.

Mr. Ali's consummate professional and childlike wonder for knowledge, will enable him to achieve great things in the future. Mr. Ali is especially well suited for management focused roles, with a constant view of the bigger picture in the forefront of his decision making. We (Authority) hope that this letter will proffer a small glimpse into all of the talent, passion, and creativity Mr. Ali will bring to any organization he becomes a part of.

Sincerely,

Gary L. Hudson

Airport Manager

Chester County/G.O. Carlson Airport (MQS)